



Capital Area College Access Network

**Your Educational
Development Plan &
YOU.....**



Develop a career plan

A career plan helps you determine your skills and interests, what career best suits your talents, and what skills and training you need for your chosen career.

By developing a career plan, you can focus on what you want to do and how to get there. And when you are ready to develop your resume, you will have a better understanding of your skills and experiences to discuss with potential employers.

Get started now:

1. Decide your career goal, which can help you focus more clearly on possibilities available to you.
 - A career goal can be a specific job you want to do -- such as doctor or teacher -- or be a particular field you want to work in, such as medicine or education.
 - Rather than limiting your future, a career goal may help you discover career possibilities you wouldn't have thought of otherwise. There are several job possibilities with any chosen career. For instance, if you choose a medical career, you may want to be a scientist, a nurse, or a doctor.
 - A career goal can also guide you into doing what you want with your life.
2. Determine what you need to do to prepare for your chosen career. Do you need special training? If so, find out what schools offer the training you need. What type of classes can you take that will prepare you for your chosen career. Also, determine what kind of experience you will need to be successful in the career. Consider volunteering or an internship as a way to get work experience in the career field.
3. Write your career plan. See the attached samples and create your own.

High school course planning chart

This chart can be used to plan your classes for the next four years. First plan your 9th-grade classes and then pencil in the classes you expect to take in the 10th, 11th, and 12th grades. These choices may change later, depending upon your interests and career plans.

Check with your counselor to make sure your schedule meets your high school's graduation requirements. Be sure to plan for any additional requirements for admission to a four-year public college or university or a tech prep educational program at a community college.

English--Language Arts (4 years)	9th	10th	11th	12th
Writing, reading, listening, and speaking				

Mathematics (3 years)	9th	10th	11th	12th
First-year algebra, geometry, second-year algebra, trigonometry, precalculus, calculus				

Sciences (3 years)	9th	10th	11th	12th
Biology, chemistry, physics				

Social Studies (3 years)	9th	10th	11th	12th
History, sociology, psychology				

Foreign Language -- Second Language	9th	10th	11th	12th

Visual Arts, Music, Theatre, Drama, Dance, Computer Science	9th	10th	11th	12th

Physical Education (state requirements vary)	9th	10th	11th	12th